



SAGE 200: HIGHLIGHTING ORDER NUMBERS

1

In Sage 200, when you have a duplicate customer order number, it will be highlighted. How do you ensure that duplicate order numbers are highlighted on the Order Acknowledgement as well?

Customer order no:

test

Order Acknowledgement

For Order 0000367513

Dated 29/04/2024

Customer Order No test

Account Code CUS101

Terms 30 days from document date

Order Taken By

2

To do this, the Order Acknowledgment layout requires amending to add a Sub-report to the header section. The sub-report would need to look at SOP Order Returns data and group by Customer Document No field.

1. Detail

2. SOPOrderReturns.CustomerDocumentNo
Footer

Customer CustDocCount

3

On the second field, set the function to Count All.

Properties

Appearance

Expression SOPOrderReturns.CustomerDocumentNo

Function Count All

Sign Signed

Word Wrap True



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4

Add criteria to the sub report.

Criterion

Criterion Details

Change the way this criterion will filter the data

Database field to filter on

Criterion name

Description

Message to use when prompting for value

Status Is Transient
 Fix the range selector (e.g. Between, From, To)

Available Range Selectors Hide Filter Value

Dropdown selection list

Do not show a dropdown list of values

Show a dropdown list of values from the database

Show a fixed dropdown list

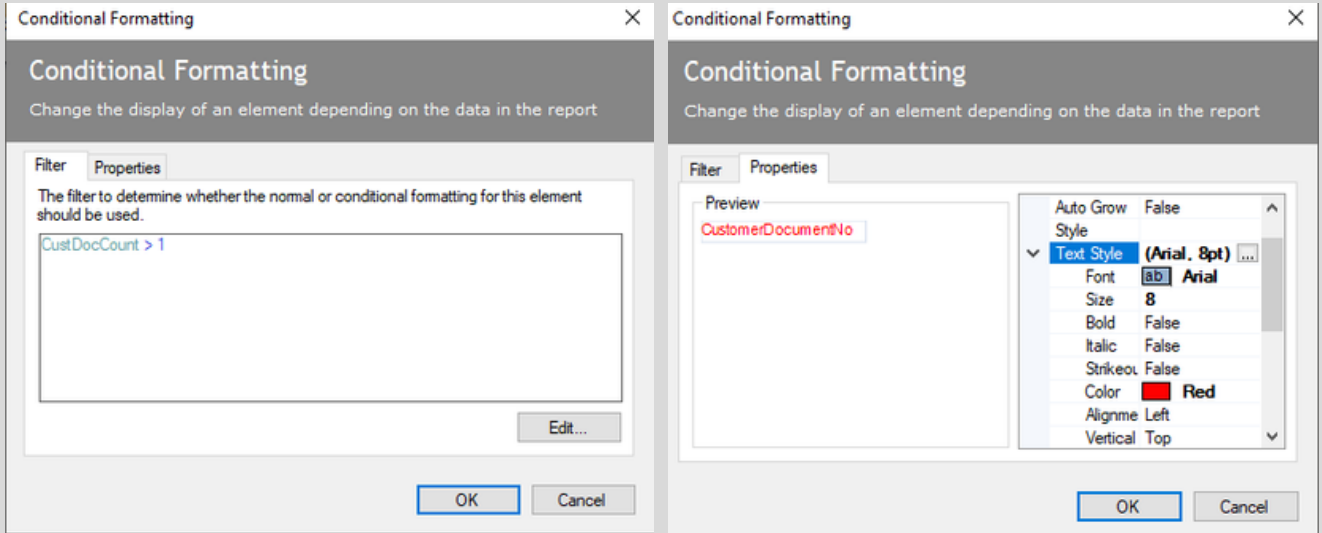
Default Value



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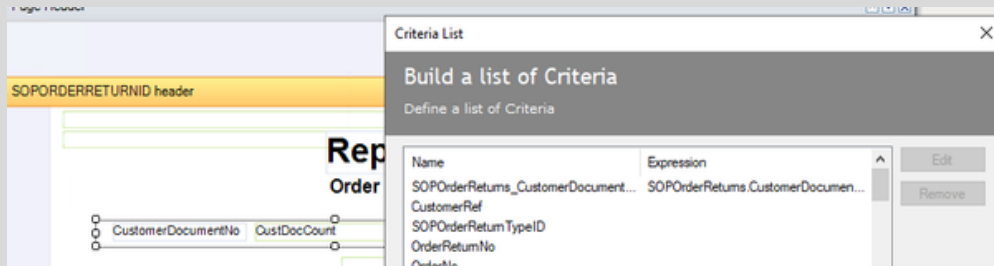
5

Add conditional formatting to the first field.



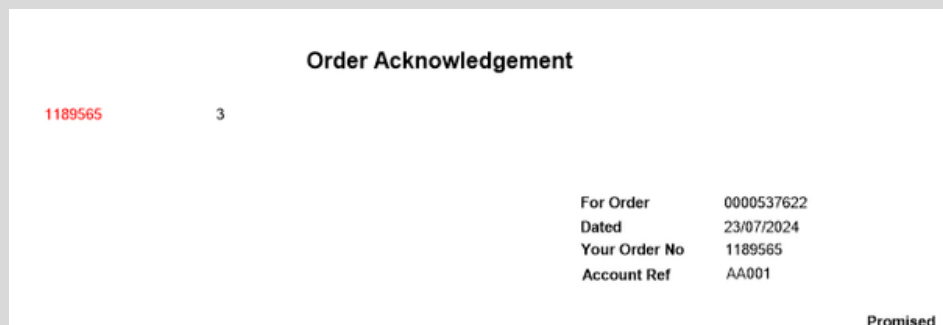
6

Set Sub report criteria.



7

The result is:



The sub report can be re-sized and moved in place of the original field.

END

